

# Employment Opportunity



## Skowkale First Nation

**Position Title:** *Early Childhood Educator – Infant Toddler (ECE-IT)*

**Position Location:** *Chilliwack, BC*

**Salary:** *Salary Range \$23.62 - \$29.93*

**Work Term:** *Full Time Position 35 hours a week*

**Position Overview:** Reporting to the Child Care Manager, Educators will work in the Child Care Centre to provide a caring, safe and nurturing environment. Educators will manage the planning and delivery of activities that are creative, holistic, and inclusive programming in a group setting supporting children and families. The role of ECE-IT is to create a secure and culturally appropriate environment to observe and monitor the health and safety of the children, to provide child care programming that supports all aspects of the children's learning and development.

### **Responsibilities and Duties:**

- Plans, carries out, and evaluates developmentally appropriate activities and experiences for children, between the ages of 18 months to 3 years old, using modeling, observing, questioning, demonstrating, and reinforcing techniques.
- Promote and support traditional cultural teachings and practices for children and families
- Develops daily program schedules that include indoor/outdoor, active/quiet, and individual and group activities that meet programming standards.
- Responsible for maintaining effective relationships with parents/caregivers and other stakeholders.
- Involve the parents/caregivers in the decision-making process as it relates to the growth of his/her child at the Centre.
- Attends to the children's physical needs (i.e. diapering, toileting, eating, and sleeping).
- Administers first aid and medication in accordance with centre policy and procedures and licensing regulations.
- Reports on progress, behaviours, and other issues related to children. Contributes to reports for children moving onto elementary school. Maintains required records and statistics.
- Ensures all accidents / incidents are recorded and reported in a timely manner to the Child Care Manager
- Performs other job related duties as directed

### **Knowledge, Skills, and Abilities**

- Grade 12 plus BC License to practice as an Early Childhood Educator (ECE) including IT certification.
- A minimum of 1 year of recent experience within a licensed childcare setting
- Clear Criminal Record Check and Vulnerable Sector Check
- Be creative and positive with a can-do attitude.
- Be mature, responsible, and dependable.
- Demonstrated evidence of strong communication skills ( verbal, written and electronic formats and ability to work as part of team with colleagues, parents and children
- Strong problem solving and organizational skills with the ability to work with minimal supervision
- Be flexible to work full-time (8hrs)
- Complete ongoing professional development and maintain ECE certificate
- Knowledge, respect and understanding of Stó: lō and First Nations culture, traditions and language is considered an asset.

### **Working Conditions:**

- Primarily work is performed in the Child Care Centre.
- Immunization Declaration.
- Interacting with members, including children, elders, and parents.

### **Terms of Employment:**

- Employee signs a standard form contract of employment.
- To ensure the health and safety of all employees and members of the community we have adopted a mandatory vaccination policy
- If no exemption applies, deductions will be made at source according to law.
- If applicable, employer contributions will be made at prescribed rates to CPP, EI, WCB and vacation pay.

While we sincerely appreciate all applications, only those candidates selected for an interview will be contacted. Preference may be given to candidates of Indigenous ancestry **s16(1) CHRA**. and have knowledge of local First Nations traditional customs and practices.

### **HOW TO APPLY**

Applicants should send a resume and cover letter outlining how they meet the specific requirements of the position to [careers@jouta.com](mailto:careers@jouta.com). Position open until filled.